

1701 Important Reminders

- Must validate the City, Prov, PC field in order for the Postal Code to be picked up for 1701 and student must have mailing address or "Is Identical" checkbox checked.
- All program codes **MUST** now have a valid start and end date (*please refer to the 1701 Reference Manual*). Be sure you use the appropriate end dates (any programs for funding in this year should have an end date of July 15,2021).
- **Core French - Program Code 08 (is Code 11002)** - *a second language program offered at various grade levels, in which French is studied as a subject rather than as a language of instruction*. Assigned to all students Grades 5 – 12 scheduled in a French Language course (ie: MFR—XX)
- **Early French Immersion – Program Code 11 (is Code 11000)** - *a separate program where instruction to students (in some subject areas) is offered in the French language. This program is normally offered to students whose first language is not French. Assigned to all students receiving French Immersion*
- **English Language Learners – Program Code 17 (is Code 11004)** - ELL coded students with an active program will automatically be assigned an ELL Alert. If you have students that are still involved in the ELL program but are ineligible for funding then you can use the new **23 ELLU – NOT FUNDED (code 23000)** program code and they will also automatically be assigned the ELL Alert but will not be counted for funding on 1701.
- Status – On Reserve **MUST** be on nominal roll or no funding (**and they must have a band of residence code**)
- Be sure all students who should be designated have been or that you have been in contact with Rochelle Schultz at 250-470-3267
- All Aboriginal students should have the two additional program codes of **(11006) Ab Language & Culture** and **(11007) Ab Support Services**. If they do not want the additional programs, you **MUST** give them the **(18758) 23 Indigenous-OPT OUT of programs** code.
- Confirm International Funding Not Eligible counts with the International Department
- Support Block (XSPBK) non special needs, non graduated Gr 10-12/SU with less than 8 courses (Not DL, adults or graduates) pg 16 Ministry 1701 instructions.
- Course Codes for funding: XSIEP Codes A-H (Gr 10-12) must have designation and IEP
- Gr 8 & 9 cross enrolled students are not to be reported by the cross enrolling school in the September data collection. These students are to be reported by the cross enrolling school during the July data collection. Only the school of record should report these students during the September data collection.
- Use Grade sub-level for AD, AN, EU, GA, HS, SU
- 1701 at the Middle/Secondary level (grade 8-12) is course based funding, so any student with less than a full course load means less than full-time funding.
- Grade 12 students must have Career Life Education (MCLE-10) and Career Life Connections (MCLCA or B12) to be eligible for Graduation (**NOT: fee payers (unless they are graduating here), SCCP, SU, Graduates**)
- Be sure you are using the correct STD and submitting the correct VER file to Jessica. When saving the extract be sure the file name has only the school number with .std. (02323031.std)

Program Code Names in MyEdBC

- Core French (08) Code is **11002**
- Early French Immersion (11) Code is **11000**
- Late French Immersion (11) Code is **11001**
- Ab. Language & Culture (29) Code is **11006**
- Ab. Support Services (33) Code is **11007**
- ELL English Language Learner (17) Code is **11004**
- 23 ELLU – NOT FUNDED Code is **23000**
- 23 Aboriginal–OPT OUT of programs Code is **18758**
- Use the Ministry program codes except for the 23 Aboriginal OPT OUT and the 23 ELLU – NOT FUNDED code. These are both non-funded, information only program codes.
- Career Programs (CP 40), Transition Programs-Co-operative (Co-op 41), Secondary School Apprenticeship (SSA 42), Career Technical or ACE-IT (CT 43) + Focus Area

Focus Area Codes:

XA – Business & Applied Business	XE – Liberal Arts & Humanities
XB – Fine Arts, Design & Media	XF – Science & Applied Science
XC – Fitness & Recreation	XG – Tourism, Hospitality & Foods
XD – Health & Human Services	XH – Trades & Technology

Ministry Web App / Resources

- **Obtain your school's password for web app ASAP:**
<https://www.bced.gov.bc.ca/exams/tsw/sld/>
- **Ministry 1601 Electronic Changes Web Site:**
<http://www.bced.gov.bc.ca/apps/imcl/imclWeb/SchoolUpdateForm.do>
- **Ministry Data Collections Web Site:**
OLD Website (links to new site): <http://www.bced.gov.bc.ca/datacollections/>
New Website: <http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/data-collections>
- **Ministry 1701 Information:**
<http://www.bced.gov.bc.ca/datacollections/september/>
- **Link to Ministry 1701 web app instructions (program codes):**
<http://www.bced.gov.bc.ca/datacollections/help/sld1701public.pdf>
- **Ministry Class Size Instructions:**
http://www.bced.gov.bc.ca/datacollections/help/class_size_instruct.pdf
- **Ministry Class Size Web Site:**
<https://www.bced.gov.bc.ca/exams/tsw/sld/district/>